

# Instructions for Accessing the College Handbook

## For Students:

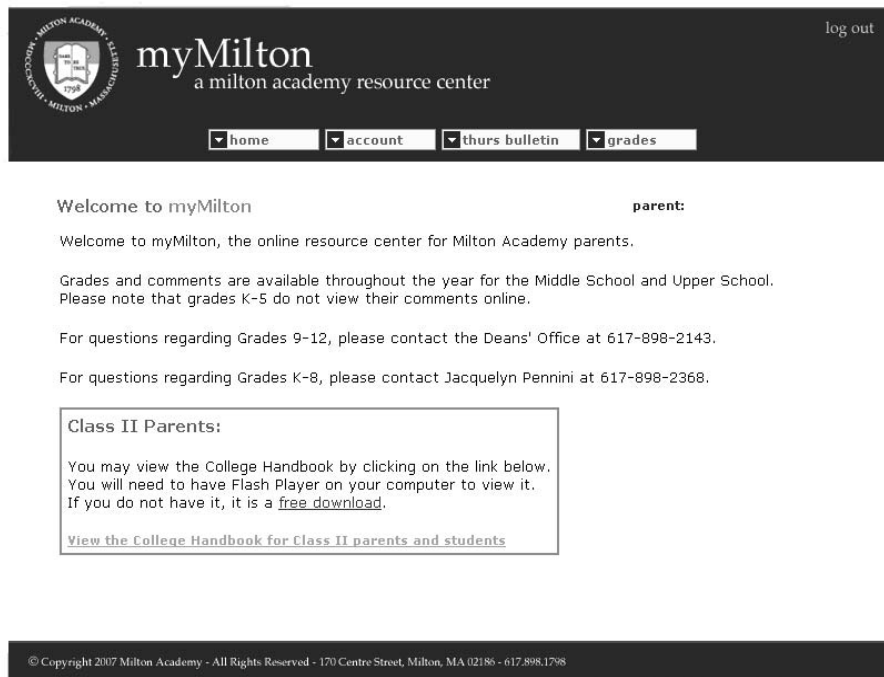
→ Log in to your myMilton (where you access attendance and course registration) and follow the link to the College Handbook.

## For Parents:

→ Go to [www.milton.edu](http://www.milton.edu) – Parents – myMilton (the same place you access grades and comments for your student).

→ Log in to myMilton (if you don't remember your log-in information, there is a help link available there).

→ Once you are logged in, look for a notice to Class II parents on the homepage. Follow the link to the College Handbook directly under the notice. (See illustration below)



The screenshot shows the myMilton website interface. At the top left is the Milton Academy logo. The main header reads "myMilton a milton academy resource center" with a "log out" link on the right. Below the header is a navigation bar with buttons for "home", "account", "thurs bulletin", and "grades". The main content area is titled "Welcome to myMilton" and includes a "parent:" label. The text below the welcome message states: "Welcome to myMilton, the online resource center for Milton Academy parents. Grades and comments are available throughout the year for the Middle School and Upper School. Please note that grades K-5 do not view their comments online. For questions regarding Grades 9-12, please contact the Deans' Office at 617-898-2143. For questions regarding Grades K-8, please contact Jacquelyn Pennini at 617-898-2368." A highlighted box titled "Class II Parents:" contains the text: "You may view the College Handbook by clicking on the link below. You will need to have Flash Player on your computer to view it. If you do not have it, it is a [free download](#)." Below this text is a link: "[View the College Handbook for Class II parents and students](#)". At the bottom of the page is a copyright notice: "© Copyright 2007 Milton Academy - All Rights Reserved - 170 Centre Street, Milton, MA 02186 - 617.898.1798".

If you need any assistance accessing the College Handbook online, please call Chandra Lombard in the College Office at 617-898-2310.