



MILTON ACADEMY

Campus Emergency Notification System (MACENS)

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INTRODUCTION

Milton Academy is committed to providing a safe and secure learning and living environment for our students and faculty. Milton Academy has been working in cooperation with the Milton Police Department to enhance our emergency preparedness.

The Milton Academy Campus Emergency Notification System (MACENS) utilizes three types of communication methods to insure the community is adequately notified in an emergency situation. We have the ability to use one or all methods of communications.

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RAVE ALERT

RAVE ALERT is the part of the notification system that will be used regularly in an event of an emergency. The system allows the Academy to communicate immediately and reliably during an emergency situation. RAVE ALERT provides an instant communication to notify faculty, staff, students and parents within minutes, as appropriate. Emergency calls are sent through emergency communication networks that carry only emergency communications. Messages broadcast with RAVE ALERT on these networks are recognized as emergency messages and are delivered before any other local communications. Emergency telephone calls will be directed to the appropriate telephone – cellular, home or office. RAVE ALERT also sends emails with the critical information.

Milton Academy has used RAVE ALERT to notify the community of town wide emergencies, early dismissals, and snow day cancellations.

What Do We Need From You?

Update your “My Milton” account on a regular basis. You will not receive the alerts if this information is not accurate.

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OUTDOOR SIREN

While we hope never to have to use the system in response to an actual emergency, we believe that installing it is consistent with our goals for prudent preparation and community safety. Our outdoor siren system will help provide students, faculty and staff with effective emergency communication. We will activate this system *only* in the event of an emergency, when a school-wide alert becomes necessary. Once activated, it will also alert campus community members using RAVE ALERT at the same time.

The system has three tones and accompanying pre programmed messages (shown in the chart below). We can also use the speaker system to project public address messages, if necessary.

Siren Tone Chart

Activation Name	Tone Type	Tone Duration	Message	Repeated
Lockdown	Air horn	30 seconds	Milton Academy Campus Emergency Lockdown, Lockdown, Lockdown	3 Times
Stay in Place	Alternate Steady	30 seconds	Milton Academy Campus Emergency Stay in Place, Stay in Place, Stay in Place	3 Times
All Clear	Chime	30 seconds	All Clear, All Clear	3 Times
Weather	Horn	30 seconds	Milton Academy Weather Emergency, Seek Shelter	3 Times

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INDOOR SPEAKERS

The Academy has placed indoor speakers in buildings that will broadcast the same messages as the outdoor speakers. We will be utilizing the existing fire alarm speakers in the buildings or stand alone systems to broadcast the messages.

Campus Buildings with Indoor Speakers

- Art and Media Center
- Athletic and Convocation Center
- Caroline Saltonstall Building
- Children's Center at Milton Academy
- Cox Library
- Facilities Services
- Faulkner Health Center
- Forbes Dining Hall
- Forbes House
- Greenleaf Hall
- Goodwin House
- Hathaway House
- Hollowell House
- Kellner Performing Art Center
- Junior Building
- Millet / Norris Houses
- Pritzker Science Center
- Robbins House
- Robert Saltonstall Gymnasium
- Schwarz Student Center
- Straus Library
- Warren Hall
- Ware Hall
- Wigglesworth Hall
- Wolcott House

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