II. CAMPUS REGISTRATION

All vehicles, which are to be parked on campus, are required to be registered within 5 days of being brought onto campus.

Parking Stickers may be obtained at the following locations on campus:

Students : Campus Safety Office
Faculty & Staff: Human Resources Office or
Campus Safety Office

Please place the registration sticker on the inside of the driver’s side rear side window, not the back windshield. If you have tinted windows please place on the clearest window on the driver’s side, so that the sticker is visible. All student stickers from previous years are to be removed. Failure to display a current Milton Academy sticker while on campus will result in a citation.

IV. FIRE LANES

Any vehicles parked in fire lanes are a threat to the campus community. Vehicles parked in fire lanes are serious violations affecting the campus’ life safety and will not be tolerated. Cars parked in fire lanes are subject to immediate towing at the owner’s expense.

V. STUDENT PARKING

Monday – Friday 7:00 AM – 4:00 PM

Student Parking is allowed in the following locations:
Class I - A.C.C. Parking Lot
All other Students- Randolph Ave lot by pool.

Vehicles must display proper parking sticker.

During the academic day, day students cars may not be used without the permission from Dean of Student’s Office or Class Deans.

All other parking areas are off limits during the school day.

IX. SNOW REMOVAL

Snow removal is difficult under the best conditions, but more so when parked cars are in the way. Therefore, cars hindering snow removal operations will be towed if necessary. A reasonable attempt to contact
the owner(s) will be made by Campus Safety before towing.

| X. DAMAGE OR THEFT |
The Academy does not carry damage or theft insurance for any property not owned by Milton Academy. Milton Academy is not responsible for damage or theft of motor vehicles while on Milton Academy property. Vehicles and property cannot be guaranteed protection of any kind. Owners should take precautions such as always securing valuables, lock vehicles, activating anti-theft devices and adequate insurance.

| XI. TOWING |
Any motor vehicle parked in violation is subject to immediate towing if deemed necessary by the Campus Safety Department. Violations include:
- Vehicles obstructing fire lanes or other emergency access.
- Vehicles parked in handicapped parking spaces.
- Parked in Boarding Staff Reserved Parking.

| XII. LIST OF PENALTIES |
The following is a list of $10 violations:
1. Parking in a restricted or unauthorized area.
2. Obstructing the entrance to a building.
3. Unauthorized overnight or weekend parking.
4. Blocking a ramp, loading zone or dumpster.
5. Violation of snow removal instructions.
7. Taking up more than one legal space.
8. Violation of parking permit restrictions.

The following is a list of $20 violations:
1. Speeding.
2. Use of a fraudulent or altered Milton Academy parking permit.
3. Tampering with a citation.

The following is a list of $50 violations:
1. Parking in a handicapped space plus towing costs.
2. Parking in fire lanes plus towing costs.
3. Failure to stop for a Campus Safety Officer.
4. Driving the wrong way on a one-way street or against the traffic pattern.

Fire Lanes are marked by yellow paint.

| XIII. ENFORCEMENT |
**Employee Violations:** Vehicles illegally parked will be subject to the above fines. These fines will be charged against IA accounts.

**Student violations:**
- 1st Violation – Warning
- 2nd Violation – Parental notification
- 3rd Violation – Loss of parking privileges.

Students are required to follow all the other rules and regulations set forth in the Milton Academy Handbook. Failure to park in the proper lot during the school day may result in ticketing and/or towing of their vehicle, at their expense. Excessive tickets will result in the loss of parking privilege on campus.

| XIV. APPEALS |
Visitor appeals are to be made to the Director of Campus Safety in writing within 72 hours of the traffic or parking violation.

Student appeals are to be made to Asst. Dean of Students in writing within 72 hours of the traffic or parking violation.

Introduction
This Parking Rules and Regulations pamphlet is to acquaint you with Milton Academy’s Traffic and Parking Regulations. If you have any questions related to Traffic and Parking regulations, please call Campus Safety at Ext. 2911.

| I. OBJECTIVES |
The principal objectives of traffic regulations are to:
- Ensure that access for an emergency vehicle is maintained at all times.
- Ensure safety for pedestrian and vehicular traffic.
- Provide a walking campus and thereby minimize congestion, noise and safety problems.
- Ensure student, faculty, staff and visitor have an appropriate place to park their vehicles.