



MILTON ACADEMY

170 Centre Street
Milton, Massachusetts 02186
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Day Student Driving Permission Form

This permission form is mandatory for all day students who drive to campus and requires the signatures of parent(s)/legal guardian(s) and the student on the last page. Please complete this form and return via one of the following options:

Mail to: Attn: Upper School Dean of Students, Milton Academy
170 Centre St., Milton, MA 02186

Fax to: Attn: Upper School Dean of Students
(617) 898-1849

Email to: deanofstudents@milton.edu

Students Driving to and from Campus

Registration: Licensed day students who wish to drive to and from school may do so with this parental permission form. Students must file a student parking registration form with Campus Safety, which must include a copy of the student's driver's license and a copy of the insurance card. Once this signed form is received by the Dean's Office, and the parking registration process is complete, the student will receive a campus parking sticker. Any student driving a car that is not registered and does not have the proper sticker may have driving privileges rescinded. We understand that students may not drive the same car every day; if you expect your child will need to drive more than one car, please register both cars.

Parking: Day students must park their cars in designated areas for day student parking: Class I students must park in the ACC lot, and Class II and III students must park in the pool lot. Visitor parking, handicapped parking, and other reserved spots are not to be used by students unless authorized—in advance—by the Dean of Students or Director of Campus Safety.

Permission: Please check below if you give your child permission to drive to and from Milton Academy.

- I give my child permission to drive a vehicle to and from Milton Academy. I understand that my child must register the car with Campus Safety, sign the attached form, and abide by the Milton Academy driving rules at all times or this privilege will be rescinded.

Additional Student Driver Permissions (Leaving Campus/Driving Others)

Please complete this form with your child so that your child understands the selections you have made. Your child must also sign the attached form to indicate that he or she understands your choices.

Permission: Please check below if you give your child permission to drive off-campus during the school day (with individual permission from the Dean's Office).

- My child may use a vehicle during the academic day in accordance with Milton Academy policy, which includes obtaining permission from the Deans' Office before leaving campus before the end of the academic day.

Permission to transport other students: Please check the single one of the following procedures you wish your child to follow.

- My child **may** transport any other Milton Academy student.
- My child may **not** transport another Milton Academy student.

Please include any additional information that may be pertinent to your child's transportation privileges:

Other Driving Requirements

We are eager to partner with you. Knowing when you would like to be consulted and when you are comfortable allowing the Deans' Office to approve plans without consulting you is a part of that partnership. You may amend this form at any time during the academic year by contacting the Deans' Office.

Milton Academy expects that students will obey all Massachusetts state driving laws as well as Milton Academy driving regulations. Failure to comply with any state driving regulations may result in the loss of driving permission. Failure to adhere to these rules herein, or failure to operate the vehicle in a safe and courteous manner, will also result in the loss of driving privileges and may result in disciplinary action.

DAY STUDENTS MAY NOT LEAVE CAMPUS BEFORE THEIR LAST ACADEMIC COMMITMENT OF THE DAY OR 1:15 P.M., WHICHEVER COMES LATER. IF A STUDENT NEEDS TO LEAVE CAMPUS BEFORE THEN, PERMISSION MUST BE OBTAINED FROM THE DEANS' OFFICE.

A day student may not leave campus in a car prior to the end of the school day without permission from a parent or guardian (as given above; or, if not given above, as given on a certain day) and authorization from the Deans' Office.

Day students found to have left campus during the day without the proper permission will be required to meet with their class dean. A second violation may result in a more formal disciplinary response, including but not limited to loss of driving permission

The School will follow the restrictions and procedures checked on this form to the best of its ability. However, the School cannot ensure that your child will always adhere to your guidelines, especially when off-campus in automobiles.

By signing this form, you agree to assume the full risk, responsibility and liability for any losses, claims or damages related to your child's driving a car or transporting other Milton students.

Parent/Legal Guardian Signature: _____ Date: _____

Parent/Legal Guardian Signature: _____ Date: _____

Student Acknowledgment

I acknowledge that I have reviewed the above rules with my parent/guardian. I understand my parent/guardian's wishes as they relate whether I may drive other students in my car. I understand that, in addition to my parent/guardian's permission, in order to have the privilege to drive or drive others, I must follow all Massachusetts laws and Milton Academy rules about parking, driving, and getting permission from the Dean of Student's Office to leave campus.

Student Signature: _____ Date: _____

Student's Name (Please print): _____ Class _____