TRANSCRIPT REQUEST FORM

Please complete the following information. Please note that for a transcript to be considered official it must be sent directly from Milton Academy to the organization or school that is requiring it. An unofficial copy may be sent directly to the student requesting it. Return the completed form by emailing it to registrars_office@milton.edu or by fax to 617-898-1710. If you have any questions please feel free to reach out to our office at 617-898-2571. Thank you.

STUDENT’S NAME: _____________________________________________________________

STUDENT’S DOB: ______________________________________________________________

YEAR OF GRADUATION: _________________________________________________________

STUDENT’S EMAIL ADDRESS: ___________________________________________________

STUDENT’S SIGNATURE: _________________________________________________________

Unofficial Transcript: ___________ Official Transcript: ___________

Please send a copy of my transcript to the following (either physical or email address and name):

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