



Milton Academy COVID-19 Return to School Policies

Policy Statement: Recognizing the significant [health risks](#) associated with COVID-19, Milton Academy is implementing social distancing, cleaning, and hygiene policies effective immediately in an effort to minimize the spread of the virus in our community. These policies apply to Milton Academy students, parents, faculty, and staff.

- 1. Health attestation:** Students will not attend classes and adults will not come to work (or engage with students in person) if they are experiencing any signs or symptoms of COVID-19 or have been in close contact with anyone who has tested positive for COVID-19. COVID signs and symptoms are:
 - Fever, chills, or shaking chills
 - Cough (not due to other known cause, such as chronic cough)
 - Difficulty breathing or shortness of breath
 - New loss of taste or smell
 - Sore throat
 - Headache *when in combination with other symptoms*
 - Muscle aches or body aches
 - Nausea, vomiting, or diarrhea
 - Fatigue, *when in combination with other symptoms*
 - Nasal congestion or runny nose (not due to other known causes, such as allergies) *when in combination with other symptoms*
- 2. Masks and face coverings:** Students, faculty, and staff must wear a face mask indoors except when alone in a space or eating.
 - Fabric face masks are acceptable and must be worn in accordance with CDC guidance:
 - Wash your hands before putting on your mask
 - Put it over your nose and mouth and secure it under your chin
 - Try to fit it snugly against the sides of your face
 - Make sure you can breathe easily
 - CDC does not recommend use of masks or cloth masks if they have an exhalation valve or vent
 - Fabric face masks must be washed and dried according to [CDC guidance](#).
 - Milton will have disposable masks available upon entry into academic buildings and workspaces for students, faculty, and staff who do not have a fabric mask
- 3. Physical distancing:** Unvaccinated students, faculty, and staff should maintain three feet of distance between each other while indoors unless a different instruction is provided (e.g., greater distance may be required for dining and physical education and athletic activities).

- In grades K-6 desks will be separated by three feet and students will sit facing forward
4. **COVID positive test protocol:** Milton Academy assists the local board of health in contact tracing any cases of COVID-19 on Milton's campus
 - All community members must cooperate with contact tracing efforts
 - Milton Academy will determine whether to quarantine or isolate community members in conjunction with the Milton Board of Health and after consultation with guidelines from the [Center for Disease Control and Prevention \(CDC\)](#)
 5. **Dining:** Students, faculty, and staff should follow dining protocols established by the School
 - Outside eating in tents will be used for students in grades K-6 and available for students in grades 9-12 and faculty and staff
 6. **Busing:** Students must wear face masks and sit in assigned seats on Milton buses
 - Windows will be open (weather permitting) to improve air circulation
 - No eating or drinking allowed
 7. **Group gatherings and meetings:** Students must be masked and distanced by three feet in group gatherings of LS and MS Students
 8. **Vehicles:** Students and officers will wear face masks when an ill student is transported to the Health Center
 9. **Hygiene and cleaning:** Hygiene protocols are being implemented to minimize the spread of COVID-19
 - All spaces will have hand sanitizer and supplies for disinfecting surface areas
 - Cleaning staff will wipe down surface areas and high touch areas (doorknobs, light switches) in classroom spaces regularly
 - Students will wipe down their personal workspaces during the course of the day at the direction of their classroom teachers
 - All sinks will have soap and paper towels
 - Hand sanitizer will be available throughout campus buildings, including academic buildings and office spaces
 - If a bathroom is missing any of these supplies, please alert your teacher (students) or manager (employees)
 - High touch areas such as doorknobs, light switches, and restrooms will be regularly sanitized throughout campus by properly trained contracted cleaning staff
 10. **Visitors:** All visitors must wear masks indoors regardless of vaccination status
 - Specific visitor policies are determined by each academic division and department
 11. **Travel:** All community members who have recently traveled internationally or domestically must abide by the [Commonwealth of Massachusetts guidelines](#) and the [CDC Travel Guidelines](#), including the need to quarantine